

ROOSEVELT TOWNSHIP

BOARD MEETING

April 13, 2015

1. The meeting was called to Order at 7:00 pm by Chairman Chris Hewitt.
Board members present: Chris Hewitt, Rick Hennes, & Ann Stafford.
2. No changes to the Agenda.
3. The Minutes of the March 9, 2015, Board meeting were read by the Clerk.
Chris moved to accept the minutes as read, Rick 2nd, all in favor, motion carried.
4. The March Treasurer's Report was read.
The balance per bank statement as of March 31, 2015: \$214,798.42.
Chris made a motion to accept, 2nd by Ann, all approved. Motion carried.
5. Chris made the motion for Deerwood Bank to be the designated town depository and checking account. Checks must have three signatures. Signing authority include the three supervisors, Chris Hewitt, Rick Hennes, & Ann Stafford; the Clerk, Bonnie Orton; the Deputy Clerk, Sherlee Hewitt; the Treasurer, Shirley Weyer; and the Deputy Treasurer (to be named). Jeff Hartmann's name will be removed. Signing authority for Security Bank Savings Account will remain Treasurer Shirley Weyer and Chairman Chris Hewitt.
Rick 2nd the motion, all approved, motion carried.
6. Rick moved to approve the Liquor License for JR Junction, 2nd by Ann, all in favor, motion carried.
Rick moved to approve the Liquor License for Holy Family Activity Center, 2nd by Ann, all in favor, motion carried.
7. Chris moved to approve claims as listed; 2nd by Ann. All in favor, motion carried.
8. Chris made a motion to employ a full time/salary Maintenance employee at \$35,360/yr. with reviews at 30 and 90 days, 2nd by Ann. Chris and Ann voted yes; Rick voted no. Motion carried.
Chris made a motion to offer employee position to Curt Sniderich first; then, if he declines, extend offer to Ed Klause. If both decline, it will be offered to the next applicant in line on the list. Ann 2nd the motion, all approved, motion carried.
9. Planning & Zoning:
Permits – William Hedtke and Jason Carpenter
10. Open Forum:
Resident inquired about holes on Camp Lake Road. Road Supervisor will have it checked.
11. Rick and Chris recertified the election results.
12. The Clerk confirmed that the 2014 Reporting Form has been received by the State Auditor's Office and the records have been delivered from the outgoing Supervisor.

13. Board Structure:

Chairman – Chris Hewitt. Motion by Ann, 2nd by Rick, all approved, motion carried.
Vice Chair – Ann Stafford. Motion by Chris, 2nd by Rick, all approved, motion carried.
Road Supervisor – Rick Hennes. Motion by Chris, 2nd by Ann, all approved, motion carried.
Special Projects – Ann Stafford. Motion by Chris, 2nd by Rick, all approved, motion carried.
Town Attorney: Motion by Rick to retain Brad Person, 2nd by Chris, all approved, motion carried.
Schedule of Town Meetings: Rick moved to keep the meetings on the 2nd Monday of each month, 2nd by Chris, all approved, motion carried.
Chris made the motion to adopt Resolution #2015-04-07 which designates Columbus Day not a holiday and the town will have its regular meeting on that day. Motion 2nd by Ann, all approved, motion carried.

14. Rick moved to keep the compensation for Officers the same:

Meeting pay: \$60 for Chairman, \$50 for Supervisors, Clerk, & Treasurer

Salaries: Clerk - \$330/mo., Treasurer - \$180/mo.

Rick made a motion for compensation for work done outside of meetings remain at \$10/hr with Resolutions for Authorizing Contracts for each officer. Chris 2nd motion, all approved, motion carried.

Chris moved to keep the spending limits on Resolution #2007-01-08A for Officers and employee stand as listed, 2nd by Rick, all approved, motion carried.

Chris moved to buy a Domain Name for the township website for \$55 per year. This Would include 2 web email accounts. Extra email accounts would be \$50 per year. 2nd by Ann, all approved, motion carried.

15. Rick made motion to give the First Responders \$1500 for services, 2nd by Chris, all approved, motion carried.

Chris moved to give the Crisis Line \$500 for services, 2nd by Rick, all approved, motion carried.

Chris moved to donate \$100 for the Crow Wing County Historical Society, 2nd by Rick, all approved, motion carried.

16. Chris moved to keep the same posting places and official newspapers the same, 2nd by Rick, all approved, motion carried. Posting places include: Roosevelt Town Hall, Bear Trax, Pine Center Tire, and Garrison Super Value. Newspapers are: Mille Lacs Messenger, Morrison County Record, and Brainerd Dispatch.

17. Road Report: Rick reported on condition of road

Chris moved to open the Transfer Station for disposal of yard roughage on the 1st and 3rd Saturdays of each month starting on April 18 through October 17 from 12:00 Noon To 4pm. Compensation for person attending the station set at \$15 per hour.

Rick 2nd the motion, all approved, motion carried.

Rick made a motion to conduct the Road Inspection and Review on Saturday, April 18, Starting at 11:30am at the Town Hall, 2nd by Chris, all approved, motion carried.

Ann moved to approve the sale of a Tax Forfeited Tract located on Outlet A – Whispering Pine Beach, N. Platte Lake Road. 2nd by Chris. All approved; motion carried.

18. It was decided not to hire K & D Lawn Care at this time.
19. The Retroreflectivity Signage requirements will be reviewed.
20. Chris moved to approve Ehlers to act as agent for the Continuing Disclosure Reporting for 2015, 2nd by Rick, all approved, motion carried.
21. A Logo Contest was discussed. Contest will be announced in the Spring Newsletter. A winner will be announced on August 15 at Roosevelt Township Day.
22. Motion made by Rick, 2nd by Ann to put \$750 towards the Roosevelt Township Day expenses. A separate Fund will be set up. All approved, motion carried. Thank you to the Pine Center Sportsmen's Club for donating \$500 for this event.
23. A spring edition of the Newsletter will be published before the May meeting.

24. Other:

Crow Wing County Assoc. of Township Officers Annual Meeting
Monday, April 20, 2015, 7 pm at Crow Wing Township Hall
Garrison Firemen's Ball, April 18
Scholarships for High School Juniors, apps due by May 1
Historical Society Annual Meeting, Tuesday, April 28
Legal Short Course – Elk River, April 23

Chris moved to approve up to two persons to attend the maintenance training on May, 2nd by Ann, all approved, motion carried.

At 10:08 pm, Chris moved to adjourn, 2nd by Ann, all in favor, motion passed.
Meeting adjourned.

Bonnie Orton
Roosevelt Township Clerk

Approved _____