

**ROOSEVELT TOWNSHIP
BOARD MEETING
April 11, 2016**

1. The meeting was called to Order at 7:00 pm by Chairman Chris Hewitt. Board members present: Chris Hewitt, Rick Hennes, & Ann Stafford.

The Flag Pledge was given.

2. Changes to the agenda: Chris made the motion to Insert Cammy Yaunick from Community Based Services after the approval for Liquor Licenses, 2nd by Ann, all approved, motion carried.

Chris made a motion to insert approval of Pit Lease Agreements after Cammy Yaunick, 2nd by Ann, all approved, motion carried.

Chris made a motion to approve the changes, to the Agenda, 2nd by Ann, all approved, motion carried.

3. Chris made a motion to approve the Liquor License for JR Junction, 2nd by Ann, all approved, motion carried.

Chris made a motion to approve the 3.2 Liquor License for Holy Family Activity Center, 2nd by Ann, all approved, motion carried.

Cammy Yaunick reported on the services provided by Community Based Services. Chris made a motion to contract for one year with Community Based Services for lawn care and for cleaning the Town Hall once per month with the Board Chairman authorized to sign the contract. Motion was 2nd by Ann, all approved, motion carried.

Chris made a motion to authorize the Board Chairman to sign the Pit Lease Agreements with Dirt Doctor and Alex and Ann Smude, 2nd by Ann, all approved, motion carried.

Chris made a motion to authorize the Chairman to sign all Township Contracts, and by Ann, all approved, motion carried.

4. The Minutes of the March 14, 2016, Board meeting were read by the Clerk. Motion by Chris, 2nd by Ann, to accept as corrected. All approved, motion carried.

5. The March Treasurer's report was read.

The balance as of March 30, 2016 was \$227,379.78.

Motion by Chris to approve, 2nd by Ann. All approved, motion carried.

6. Chris moved to approve claims as listed; 2nd by Ann, all in favor, motion carried.

7. Road & Equipment Report:

Equipment: No issues.

Roads: A discussion was held on fixing the bad spots on Bellview Drive. Approximately \$2700 of fabric is needed and amount of gravel needed was discussed.

Rick made a motion for the Township to recommend that the shed built on the Jody Gottwalt property on Platte Lake Trail need not be moved, 2nd by Ann, all approved, motion carried.

The Spring Road Inspection was discussed with a list of priority roads for gravel in 2016. Town line road agreements need to be updated for Bellview and Camp Lake Road.

Quotes for hauling 704 cubic yards of Class 5 from the Dirt Doctor Pit to Platte Lake Trail were received.

Dirt Doctor	\$3.95/cubic yard
Helmin Construction	\$4.70/cubic yard
Bill Smude	\$4.50/cubic yard
Ben Johnson	\$100 per hour

Rick made a motion to accept the Dirt Doctor quote for \$3.95/cubic yard, 2nd by Ann, all approved, motion carried.

Chris made a motion to authorize the Road Supervisor to hire sweeping done on North Platte Lake Road and White Pine Road at a price not to exceed \$700, 2nd by Ann, all approved, motion carried.

Chris made the motion to approve Ed Klause to attend the Sign Maintenance and Management training in Baxtar on April 26, 2nd by Ann, all approved, motion carried.

Rick made a motion to approve Ed Klause to attend the MN Roadway Maintenance training on May 19, 2nd by Ann, all approved, motion carried.

Ann made a motion to hold a Special Closed Meeting for Maintenance Employee Review on Friday, April 22 at 6:00 pm, 2nd by Chris, all approved, motion carried.

- 8. Chris made the motion to open the Transfer Station this summer on appointment by email. The Township email will be posted on the Transfer Station sign and notice will be placed on the Township website, Facebook, and in the next newsletter. The motion was 2nd by Ann, all approved, motion carried.**
- 9. Rick moved to have the Workers' Comp Dividend to be received from MATIT to go into the General Fund, 2nd by Chris, all approved, motion carried.**
- 10. Chris moved to approve Resolution #2016-04-11 ESTABLISHING A POLICY FOR THE COMPENSATION AND REIMBURSEMENT OF TOWN OFFICERS, 2ND BY Ann, all approved, motion carried.**
- 11. Chris moved to approved the Authorizing Contracts for Interested Officers for work done outside of meetings at \$15 per hour, 2nd by Ann, all approved, motion carried.**

12. Chris moved to keep the spending limits on Resolution #2007-01-08A for Officers and Employee stand as listed, 2nd by Ann, all approved, motion carried.
13. Board Structure:
Chairman – Chris Hewitt. Motion by Rick, 2nd by Ann, all approved, motion carried.
Vice Chair – Ann Stafford. Motion by Rick, 2nd by Chris, all approved, motion carried.
Co-Road Supervisors – Rick Hennes and Ann Stafford. Motion by Chris, 2nd by Rick, all approved, motion carried.
14. Chris made the motion to hire Couri & Ruppe PLLP as the Township Attorney, 2nd by Ann, all in favor, motion carried.
15. Chris made a motion to set Election Judge pay at \$15 per hour, 2nd by Ann, all in favor,
motion carried.
16. Chris made a motion to contract with Pine Center First Responders at \$1500, Crisis Line Referral Services at \$500, and donate \$100 to the CWC Historical Society, and \$100 to Pierz Summer Youth Activities. Ann 2nd the motion, all in favor, motion carried.
17. Landscaping next to Town Hall to drain rain and snow melt away from Town Hall. A sod cutter will be rented for \$85 for 24 hours. Community Services will be contracted to help.
18. Chris made the motion to approved Officer attendance at the CWCATO at Lake Edward Town Hall on April 25, 2nd by Ann, all approved, motion carried.
19. Chris moved to pay to Dirt Doctor a 20% down payment on the accepted bid of \$57,000 for gravel crushing. This will be added to the contract before signing. A claim will be generated for \$11,400, and a check issued on April 12, 2016. The motion was 2nd by Ann, all approved, motion carried.
20. Chris moved to approve the future sale of Tax Forfeited Lands in the Port Mille Lacs area, 2nd by Ann, all in favor, motion carried.
21. Planning & Zoning information from Crow Wing County
 - Brian & Ruth Akre, Pine Shores Dr., House, garage, deck, porch.
 - Gregory & Mona Lisa Rainer, White Pine Rd., Travel trailer/RV/Park Model placement.
 - Bradley & Valarie Mateer, White Pine Rd, Retaining wall, new sand blanket, 30 yards of dirt moving.
 - Joseph Daniel Wells, White Pine Rd, Retaining wall, new sand blanket, 30 yards of dirt moving.
 - Rodney & Diane Lien, County Road 8, House, garage, deck, porch.
 - Jayme & Kirsten Doucette, Forest Ridge Road, Septic, residential.

- Jeffey, Travis, & Justin Bertram, Platte Lake, Residential walkway for access purposes, retaining wall, 30 yards of dirt moving, 50 yards of dirt moving, Removal of historic ice ridge.

22. Other Information:

- Crow Wing County Association of Township Officers, Lake Edward Town Hall, April 25th at 7 pm
- CWC Historical Society Annual Dinner & Fundraiser, April 26, 2016 (RSVP by 4/15)
- Garrison Fire & Rescue Annual Fireman's Ball, April 23, Y-Club, Garrison \$14.95 for dinner, of which The "Y" Club will donate 50% to the Fire Depart.
- MN LTAP Traffic Sign Maint./Management & Sign Retroreflectivity Training – Tuesday, April 26, Baxter
- State Primary Elections – Tuesday, August 9, 2016
- State General Election – Tuesday, November 8, 2016
- MN Roadway Maintenance Training & Demo Day, May 19, Little Falls

At 9:21 pm, Chris moved to adjourn, 2nd by Ann, all in favor, motion passed.
Meeting adjourned.

Bonnie Orton
Roosevelt Township Clerk

Approved _____
Christopher Hewitt, Board Chair