

**ROOSEVELT TOWNSHIP
BOARD MEETING
April 7, 2014**

1. **Call to Order by Jeff Hartmann at 7 PM.
All board members present
Suggestion by resident to move flag to front of meeting area.**
2. **Minutes of March 3, 2014 meeting read by Clerk
Motion by Rick to accept as read, 2nd by Chris,
All approved, motion carried**
3. **Treasurer's report given.
Motion by Rick to accept as read, 2nd by Chris
All approved, motion carried**
4. **Signing authority for 1st National Bank of Deerwood will include
three Board Supervisors, Clerk, Deputy Clerk, Treasurer, and Deputy
Treasurer. Signing authority for Security Bank Savings Account will be for Treasurer
Shirley Weyer, add new Chair Supervisor (Chris Hewitt - motion below on # 10) and
remove Dan Wells, past Chair.
Motion by Jeff, 2nd by Rick, all approved, motion carried.**
5. **Claims discussion – past practice of claiming mileage when attending
regular, special board meetings, hearings, or annual or special town
meetings held within the Town is not allowable.
Motion to approve claims by Rick, 2nd by Chris, all approved, motion
carried.**
6. **Motion to approve Liquor License for JR Junction by Rick, 2nd by Jeff, all
approved, motion carried.
Motion to approve Liquor License or Holy Family Activity Center by
Rick, 2nd by Jeff, all approved, motion carried.**
7. **Recycling – Information on recycling projected costs given to board for
budget study.**
8. **Planning & Zoning
Motion of approval of classification & intended sale of tax forfeited tracts by County
made by Jeff, 2nd by Rick, all approved, motion carried.**
9. **Open Forum:
-Discussion on buying a laptop computer to be used exclusively for Town instead of
Clerk's personal computer. If a deputy, a newly elected or appointed clerk needed to
take over for any reason, the computer would be passed along with all information
needed and CTAS would be ready to go and updated. It is recommended by MAT to
have a separate email address for the Town. Approximate cost \$400 plus Office
software. Discussion on Township buying the computer or to continue paying Clerk**

\$10/month. Clerk to get more pricing information and bring to next meeting.

-Discussion on Board Request for a State Audit or Independent CPA. Approximate cost of \$8500. Clerk to get further information on cost and bring to May meeting.

10. Board Structure

-Jeff made motion to approve Resolution # 2014-04-02 Creating a Vice Chair Position, 2nd by Chris, all approved, motion carried.

-Motion for Chris as Chair Supervisor by Rick, 2nd by Chris, Jeff voted no, motion passed.

-Motion - Rick for Road Supervisor by Jeff, 2nd by Chris, all approved, motion carried.

-Motion - Jeff for Special Projects by Rick. Jeff declined.

-Motion - Chris for Special Projects by Jeff, 2nd by Rick, all approved, motion carried.

-Obtained signatures for MAT

-Motion by Jeff, 2nd by Chris to move the Regular Meeting date to the 2nd Monday of the month at 7:00pm. Notice will be posted.

11. Compensation for Officers

- Jeff discussed raising the meeting compensation because of mileage not allowed.

-Motion by Rick for compensation staying the same for now - \$60 per meeting for Chair, \$50 per meeting for all other Officers – 2nd by Chris, motion carried.

-Motion by Jeff, 2nd by Rick to have compensation for work done outside of meeting remain at \$10/hour with resolutions authorizing, all approved, motion carried.

-Motion by Jeff, 2nd by Chris for Spending Limits on Resolution #2007-01-08A for each Officer & Employee stand as listed.

12. Discussion from Jeff on creating a Debt Service Fund to place surplus monies for prepayment on the Bond debt in 2022. Motion was made by Jeff, no 2nd, motion dropped. More information on CD's & Savings will be brought to May meeting.

13. Motion for each amount of Fund Categories for 2015 Levy will be made before Sept. 15, 2014.

14. Motion by Jeff, 2nd by Rick for Donations of \$1500 each to Pine Center 1st Responders and Crisis Line & Referral Service. All approved, motion carried.

15. Motion by Jeff, 2nd by Chris for Official Newspapers and Posting Place to remain the same, all approved, motion carried. Postings to be at Town Hall, Bear Trax, Pine Center Tire, & Garrison Super Value. The notices posted in Brainerd Dispatch, Mille Lacs Messenger & Morrison County Record.

16. **Motion by Rick, 2nd by Chris to review the current Resolutions & Policies at the May meeting, all approved, motion carried.**
17. **Discussion on Inventory update of Town Assets. Chris will work with Clerk and Employee to complete.**
18. **Road & Equipment Concerns**
Discussion on condition of roads due to snow, melting, and potholes with possible temporary solutions.
Resident voiced concern about the ridge of snow and gravel in her driveway and by mailbox. Employee stated he was able to work on the problem later in the day after warming.
19. **Other**
 - CWC Association of Township Officers
Monday, April 21, 7pm
Lake Edward Town Hall
 - Scholarship for High School Juniors
Information on MAT website
 - Summer Short Course for Officers
Preregistration Required

Chris moved to adjourn, 2nd by Jeff, all approved

Approved _____