

**ROOSEVELT TOWNSHIP
BOARD MEETING
December 14, 2015**

1. The meeting was called to Order at 7:00 pm by Chairman Chris Hewitt.
Board members present: Chris Hewitt, Rick Hennes, & Ann Stafford.
2. Chris moved to approve agenda, 2nd by Ann, all approved, motion carried.
3. The Minutes of the November 9, 2015, Board meeting were read by the Clerk.
Motion by Rick, 2nd by Chris to accept as read. All approved, motion carried.
4. The November Treasurer's report was read.
The balance as of November 30, 2015 was \$222,758.62.
Motion by Chris to approve, 2nd by Ann. All approved, motion carried.
5. Chris moved to approve claims as listed; 2nd by Ann. All in favor, motion carried.
6. **Road & Equipment Report:**
Equipment: The grader will have a technical analysis maintenance done before the warranty expires in March.
Roads: Discussion on the washboard condition of the roads as a result of the unusually warm weather and rain. There are potholes on the roads that have had dust control applied.
The list of roads needing gravel was prioritized for work done in 2016. There are 10 roads for a total of 9100 yards of gravel.
Rick made a motion to request sealed bids for 15,000 yards and also 30,000 yards of Class 5 gravel crushing, royalties, and storage for up to 5 years. Bids due by January 31, 2016, and opened at the February 8, 2016 meeting. Crushing to be completed by June 30, 2016, or as negotiated. Motion was 2nd by Ann, all approved, motion carried.

Ben Johnson, Deerwood, has been hired for back-up winter employee. He has traveled the roads with Ed for training.

7. Planning & Zoning information from Crow Wing County
 - Permits approved in November:
Russ & Shelly Kurtti, Forest Ridge Rd, shed/pole building
 - Tax forfeited parcel pending sale reviewed, no issues found.
8. Open Forum – Issues not on the agenda:
Resident inquired about the increased tax levy. Board discussed reasons for the increase and the budget for 2016.

All information on the Town Hall computer has been removed.

9. The new Town Hall Use Policy was reviewed. Rick moved to approve, 2nd by Chris. All approved. Motion carried.

13. Other Information:

- Filing dates for candidates: December 29 – January 12
Supervisor, 3 year term
Clerk, 2 year term
- Election and Annual Meeting – March 8, 2016

At 8:23 pm, Chris moved to adjourn, 2nd by Ann, all in favor, motion passed. Meeting adjourned.

Bonnie Orton
Roosevelt Township Clerk

Approved _____
Christopher Hewitt, Board Chair