

**ROOSEVELT TOWNSHIP  
BOARD MEETING  
February 8, 2016**

1. The meeting was called to Order at 7:00 pm by Chairman Chris Hewitt.  
Board members present: Chris Hewitt, Rick Hennes, & Ann Stafford.
2. Addition to agenda: Funds transfer discussion to follow the Treasurer's report  
Chris moved to approve agenda with addition, 2<sup>nd</sup> by Ann, all approved, motion carried.
3. The Minutes of the January, 2016, Board meeting were read by the Clerk.  
Motion by Chris, 2<sup>nd</sup> by Ann to accept as read. All approved, motion carried.
4. The January Treasurer's report was read.  
The balance as of January 31, 2016 was \$223,202.11.  
Motion by Chris to approve, 2<sup>nd</sup> by Ann. All approved, motion carried.  
Rick made a motion to transfer \$1000 from the General Fund to the Tax Abatement Fund to eliminate the negative balance. Chris 2<sup>nd</sup> the motion, unanimously approved.
5. Chris moved to approve claims as listed; 2<sup>nd</sup> by Ann. All in favor, motion carried.

6. **Road & Equipment Report:**

Equipment: Replacing broken window in dump truck passenger side.

Roads: Brushing, plowing, sanding last month.

Gravel Crushing - The sealed bids were opened and read as follows:

	<u>15,000 yds</u>	<u>30,000 yds</u>
Pine Center Pit Products	3.90	3.90
Dirt Doctor	3.80	3.80
Bill Smude Construction	4.75	4.75
Helmin Construction	4.55	4.50
Hard Rock Screening	3.85	3.65
Kowalczyk Gravel, Inc.	4.95	4.85

Rick made a motion to crush 30,000 yards in 2016, 2<sup>nd</sup> by Chris, all approved, motion carried.

Chris made a motion to accept the bid from Hard Rock Screening for 15,000 yards at \$3.85 per yard for a total of \$57,750 and to accept the bid from Dirt Doctor for 15,000 yards at \$3.80 per yard for a total of \$57,000. If one of these bidders does not accept the contract, it will be offered to the other bidder mentioned in this motion. Motion 2<sup>nd</sup> by Ann, all approved, motion carried.

7. Planning & Zoning information from Crow Wing County-No permits
8. Open Forum – Issues not on the agenda:  
Resident inquired about Clerk's hours.

9. The Board of Audit was performed. Report attached.  
Discussion on recommendation for 2017 Levy amount. Handouts and budgets were reviewed.
10. Rick made a motion to recommend keeping the Levy for 2017 the same as 2016 at \$301,600, 2<sup>nd</sup> by Ann, all approved, motion carried.
11. Chris moved to approve the Election Judges as in Clerk's list of trained judges, 2<sup>nd</sup> by Rick, all approved, motion carried.  
Chris moved to appoint the Election Judges in Clerk's list as an Absentee Ballot Board, 2<sup>nd</sup> by Rick, all approved, motion carried.
12. Clerk presented a list of records destroyed according to the adopted Historical Society Records Destruction Schedule.
13. The Federal Mileage Reimbursement for 2016 is \$.54 per mile.
14. Other Information:
  - Democratic Caucus, March 1, Brainerd High School, 400 Quina St., Brainerd
  - Republican Caucus, March 1, Crosby Ironton High School, 711 Poplar St., Crosby
  - Election and Annual Meeting – March 8, 2016
  - State Primary Elections – Tuesday, August 9
  - State General Election – Tuesday, November 8
  - Rinke Noonan Drainage & Wetland Conference - Feb. 11, St. Cloud
  - MN LTAP Extending Pavement Life – Feb. 24, March 2, March 9
  - MN Roadway Maintenance Training & Demo Day – May 19, Little Falls
  - Coordinated Response Exercise for Pipelines, March 9, Brainerd
  - MAT Scholarship Program-open to all High School Juniors-Application and essay due by May 1, 2016

At 9:10 pm, Chris moved to adjourn, 2<sup>nd</sup> by Ann, all in favor, motion passed.  
Meeting adjourned.

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Bonnie Orton  
Roosevelt Township Clerk

Approved \_\_\_\_\_  
Christopher Hewitt, Board Chair