

**ROOSEVELT TOWNSHIP
BOARD MEETING
February 9, 2015**

1. The meeting was called to Order at 7:00 pm by Chairman Chris Hewitt.
Board members present: Chris Hewitt & Rick Hennes.
2. The agenda was approved.
3. The Minutes of the Jan. 12, 2015, Board meeting were read by the Clerk.
Chris moved to accept, 2nd by Rick, all approved, motion carried.
4. The Treasurer explained the revised January Report. After auditing, the Fund Balances are changed, but not the totals. The January Treasurer's Report was read. The balance per bank statement as of January 31, 2015: \$214,024.94.
Chris made a motion to accept, 2nd by Rick, all approved. Motion carried.
5. Claims for approval.
Chris moved to approve; 2nd by Rick. All in favor. Motion carried.
6. The Board of Audit was performed. No issues were found. Chris moved to accept, 2nd by Rick. Motion carried.
7. The clerk reported that the account and object codes have been updated including The addition of some program codes. A detailed budget will be reviewed and finalized at the March meeting for the Board's proposal for the 2016 levy amount. There was a discussion of the road budget and road repair needed.
8. Job description proposals were discussed by the Board. Discussion included the pros and cons of full-time or part-time.
9. Road Report - The roads are in good shape with the lack of snow. The transmission on the dump truck needs replacing. It may be more cost effective to look for a different truck. Research will be done on cost and it needs to be included in the budget.
An inventory of the shop tools and supplies has been taken and entered into a spreadsheet. Estimated values need to be added. Pictures of supplies, tools, and equipment are also on file. Thank you to Sherlee Hewitt for your volunteer help. 2014 Road Reports have been entered into spreadsheets and will be available for viewing at the Annual Meeting.
10. Open Forum – Items not on the agenda:
Copies of the Clerk's detail hours claims was requested for the last few months.
11. Planning & Zoning - No permits in January.
12. Chris moved to approved Marge Kotton, Emily Lanin, Bobbie Germanson, and Sherlee Hewitt as Election Judges for the Annual Election.
13. Sherlee Hewitt gave a report on the Summer Celebration Planning Meeting. It is tentatively set for Saturday, August 15, at the Town Hall and Garage. Time – 1:00 pm to approximately 5:00.

A quote for food was received at \$4 per person.

To promote Township organizations and businesses, they will be invited to set up a Booth in the garage. Equipment will be parked outside for viewing.

All plans along with a budget will be presented to the residents for discussion at the annual meeting. The next planning meeting will be on Thursday, March 5 at 7pm.

14. The first Newsletter was mailed to property owners and voters.
Thank you to Megan Cummings for her help setting it up.
Clerk has received positive responses. Plans are for the next one in April.
A letter was read from resident offering to submit articles to future editions.
15. The Continuing Disclosure Agreement with Ehlers was discussed. More information is needed before a decision is made. Clerk will contact the MAT attorney.
16. Recycling update: Per Doug Morris, no Score Funds need to be paid back at this time. Nothing needs to be done until the Board votes on continuing or discontinuing the service.
17. The Clerk met with the Garrison Fire Chief about the contract. It will be finalized this spring.
18. A list of Tax Forfeited Lands was reviewed by the Board. No issues were found.
19. Other:
 - Township Day, March 10
 - Election – 3pm to 8pm - Annual Meeting to follow at approx.. 8:30pm
 - Crow Wing County Assoc. of Township Officers Annual Meeting
 - Monday, April 20, 2015, 7 pm at Crow Wing Township Hall
 - CWC Historical Society – donations for Wohl House. Bring to Annual Meeting
 - Land Stewardship Project – Township Officers urged to contact senators and representatives to voice their support for keeping the powers of local government and not to give it up to special interest groups.
 - Spring Short Course – Breezy Point, Mar. 23, St. Cloud, Mar. 24
 - Legal Short Course – Elk River, April 23
 - New Mileage rate is 57.5 cents per mile.

At 9:00 pm, Chris moved to adjourn, 2nd by Rick, all in favor, motion passed.
Meeting adjourned.

Bonnie Orton
Roosevelt Township Clerk

Approved _____